



August 24, 2011

TO: Licensed General Contractors AND General Engineering Contractors

Re: Historic Hampton House, Project No. Z000110 GOB ESP

Dear Sir or Madam:

The above-referenced contract is being considered for a CSBE Level 2 Set-Aside. If you are interested in participating as a CSBE to perform work in connection with this project, please complete and return the attached Verification of Availability to Bid and provide details of similar projects your company has completed as outlined in the attached project description **by Monday, August 29, 2011 at 3:00 pm. Failure to complete Pages 2 and 3 will result in this Verification of Availability to Bid Letter not being considered.**

Please review the attached project description and requirements.

The Verification of Availability may be sent **via facsimile transmission to (305) 375-3160 or via email to kellyd@miamidade.gov**. If you have any questions, please contact me at (305) 375-3136.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Duncombe".

Kelly Duncombe
Contract Development Specialist
Department of Business Development
Miami-Dade County

Please access the new Project Review Process at <http://www.miamidade.gov/sba/reports-pra-csbe.asp>

VERIFICATION OF AVAILABILITY TO BID

DEPARTMENT OF BUSINESS DEVELOPMENT
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: **Historic Hampton House**

PROJECT NUMBER: **Z000110 GOB ESP**

ESTIMATED COST: **\$4,525,165.00**

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS

CITY

ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

DATE

Currently Awarded Projects	Project Completion Date	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

SCOPE OF WORK:

This project consists of the restoration of a two-story 22,000 SF structure. The Historic Hampton House was designated a historic site by the Historic Preservation Board of Miami-Dade County on April 17, 2002. The Historic Hampton House is the most significant and representative building of the civil rights movement in Miami-Dade County. All work carried out must ensure the preservation of the site, building, and other structures on the property. The approach taken must identify and preserve all visual and tangible aspects of the historic building and must embody important goals; the preservation of historic materials and the building's distinguishing character, while at the same time adapting it to its new use as a multi-use center of social and cultural life for the local community. All work must comply with Miami-Dade County's Historic Preservation Ordinance and the Secretary of Interior Standards for Restoration and Rehabilitation.

The Historic Hampton House is located at 4200 NW 27th Avenue, Miami, Florida 33142.

THE MINIMUM QUALIFICATIONS ARE AS FOLLOWS:

GSA requires that the selected General Contractor must demonstrate having restored, at a minimum, one (1) facility of similar size and complexity with a project cost of \$5,000,000 within the past ten (10) years; the facility proposed as example of previous experience must be a "historic site", as designated by the preservation Board or authority having jurisdiction on preservation issues where the proposed example is located.

List of "Historic" Facilities of Similar Size and Complexity that were Restored by Company within last 10 years as designated by the Preservation Board	Project Completion Date	Estimated Cost

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

Sub-Trade	Estimated Cost	% of Item to Base Bid	Availability
01. General Requirements	\$ 271,510.00	6%	
02. Site Construction			
02.01 Earthwork	\$90,503.00	2%	
02.02 Paving & Drainage	\$226,258.00	5%	
02.03 Site Utilities	\$181,006.00	4%	
02.04 Landscaping/Irrigation	\$181,006.00	4%	
03. Concrete	\$ 407,265.00	9%	
04. Masonry and Stone	\$ 316,762.00	7%	
05. Metal	\$ 271,510.00	6%	
06. Wood and Plastic	\$ 362,013.00	8%	
07. Thermal and Moisture Protection	\$ 226,258.00	5%	
08. Doors and Windows	\$ 271,510.00	6%	
09. Finishes			
09.01 Metal Framing/Gypsum Board	\$ 362,013.00	8%	
09.02 Stucco/Cladding	\$90,503.00	2%	
09.03 Tile	\$90,503.00	2%	
09.04 Painting	\$ 45,252.00	1%	
09.05 Acoustical Treatments	\$ 45,252.00	1%	
10. Specialties			
10.01 Louvers/Signage/Toilet Accessories	\$ 90,503.00	2%	
11. Equipment			
11.01 Loading Dock/Kitchen/Audio/Visual	\$ 90,503.00	2%	
12. Furnishings			
12.01 Window Treatment/Planters	\$ 45,252.00	1%	
13. Special Construction	N/A	N/A	
14. Conveying Systems	\$ 45,252.00	1%	
15. Mechanical			
15.01 Plumbing	\$135,756.00	3%	
15.02 Heating/Ventilating/Air-Conditioning	\$316,762.00	7%	
16. Electrical	\$ 362,013.00	8%	
ESTIMATED CONSTRUCTION COST	\$ 4,525,165.00	100%	